

Biomapas is a functional and full outsourcing solution provider to the global life science industry, with key expertise in Clinical Trials, Regulatory Affairs and Pharmacovigilance. With headquarter in Lithuania and offices in Switzerland, Russia, Georgia, Ukraine and Sweden, Biomapas operations are spread over 4 continents, concentrated in Europe, Russia and former CIS region.

Biomapas is looking for **Clinical Operations Project Manager** to join leading position and strengthen Biomapas globally.

Key role responsibilities:

- Manage the execution of assigned clinical projects and ensure project deliverables are completed as per Sponsor's satisfaction while optimizing speed, quality and cost of delivery;
- Manage and co-ordinate efforts of cross-functional teams to support milestones achievement and to manage study issues and obstacles in compliance with standard processes, policies and procedures;
- Develop and maintain clinical project plans;
- Serve as primary project contact with the Sponsor for assigned projects;
- Lead clinical project team (internal resources and third parties/vendors) to make sure that all project deliverables are completed per contract, to achieve quality deliverables on time and within budget;
- Collect information on team performance against contract, customer satisfaction, and project baselines;
- Lead problem solving and resolution efforts to include management of risk, contingencies and issues;
- Identify quality issues within the study to implement appropriate corrective action plans;
- Support business development and participate in bid defense preparations and meetings;
- Ensure high performance and efficiency of the clinical team through the scheduling of co-monitoring/accompanied site/visits and ongoing mentoring of CRA team;
- Use appropriate verification techniques to manage changes in project scope, schedule and costs;
- Measure project performance using appropriate systems, tools and techniques.

Candidate profile:

- Expected at least 3 years of experience in Leading position Clinical operation field;
- Highly self-motivated, conscientious, meticulous individual able to work with a minimum of supervision;
- Team player who enjoys establishing and maintaining good working relationships;
- Professional use of English language;
- In-depth knowledge and skills in use of MS Office and other relevant Software.

For more detailed information please do not hesitate to contact us by telephone **+370 37 366307**.

Please apply to **HR@biomapas.com**

Thank you for attention!

Kindly inform that only selected candidates will be contacted.