

Biomapas is a functional and full outsourcing solution provider to the global life science industry, with key expertise in Clinical Trials, Regulatory Affairs and Pharmacovigilance. The company has significant presence across the CEE, Nordic and CIS countries thereby offering fast and reliable patient recruitment for Phase I-IV and medical device clinical trials, while regulatory and pharmacovigilance services are provided across 4 continents. The support for clients is ensured by more than 150 experts from all over the world.

At the moment we are looking for a high motivated person to join our group of companies as **Chief Financial Officer** with responsibility to manage the company's finances, including financial planning, management of financial risks, data analysis, record-keeping, and financial reporting. As well as to oversee the financial day to day activity and ensure the companies finance function is well organized and efficient.

Main responsibilities:

- Finance department management;
- Preparation of group companies' budget and its monitoring;
- Identification of group companies' activity and resources needs, developing tools for its implementation and decision making;
- Active participation and support for a company in its strategy implementation;
- Planning of companies invest projects, its preparation and submitting to the Board;
- Financial planning of business development and decisions in legal issues;
- Select sources of funding and coordinate it with company management and Board;
- Control of payments to business partners, clients and vendors;
- Dealing with Head of Human Resources in planning of Group human resources;
- Control of Legal services provider;
- Initiation of new projects and financial department related activities;
- Consolidation of financial statement of the Group;
- Preparation and analysis of quarterly PnL forecast;
- Cash flow planning and monitoring;
- Timely production of financial and activity reports to the company's management;
- Preparation and analysis of monthly KPIs of the company.

Requirements of the role:

- University degree in Finance or Economics;
- Previous financial control and management reporting experience;
- Fluent English;
- Experience in Big Four audit companies as well as knowledge of Russian language would be an advantage.

We offer:

In regards of being one of Company management key roles, we will ensure you to receive competitive salary, corporate car including fuel compensation, health insurance, participating in management bonus program. As well as high standard of cooperation, based on personal results and encouraging environment. In addition to this - many soft benefits to make your life in the office attractive – trainings, corporate events, office fruit days, etc.

For more detailed information please do not hesitate to contact by telephone +370 37 366307 or e-mail to personalas@biomapas.eu

If you are willing to apply for this position, please submit your CV and motivation letter to personalas@biomapas.eu.